

Ethical Standards Self-Assessment Survey

Please indicate whether you are a:

- ☐ *Member*
☐ *Officer*

PART A

Members Ethical Standards and Compliance

Code of Conduct - Compliance

For each statement/question please tick the box that most closely reflects your view.

		Yes	No	Don't know
1	Has the Council adopted a code of conduct for members?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Has the Council adopted a code of conduct for officers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Have you agreed to abide by the members' code of conduct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		Very clear	Fairly clear	Fairly unclear	Very unclear
4	How clear are you about reporting a potential breach of the members' code of conduct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	How clear are the guidelines provided to members regarding their personal conduct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	How clear are you about your responsibilities under the ethical framework?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		Agree strongly	Tend to agree	Tend to disagree	Disagree strongly	Don't know
7	Members are required to acknowledge that they understand the guidance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Your Council's approach to promoting high ethical standards is encouraging appropriate behaviour across the Council.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Your Council's approach to promoting high ethical standards is helping to build the public's confidence in local democracy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	10 If you become aware of any conduct by a member which you reasonably believe involves a failure to comply with the Council's member code of conduct what action as an individual must you take?	Yes	No	Don't know
(a)	-- inform the monitoring officer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b)	-- make a written allegation to the Standards Board for England?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c)	-- speak to the member?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d)	-- do nothing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Committee

	Standards Committee					
		<i>Agree strongly</i>	<i>Tend to agree</i>	<i>Tend to disagree</i>	<i>Disagree strongly</i>	<i>Don't know</i>
11	There is a Standards Committee in the Council.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	I understand the role of the Standards Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	I believe the Standards Committee operates effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	The Standards Committee is making a positive difference to the ethical environment in the Council.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	The Standards Committee has a forward plan to guide its work.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	The work of the Standards Committee adds value to the Council.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please give example:

Whistle Blowing

Communication					
		Yes		No	Don't know
17	Does your Council have a whistle blowing policy?	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
		Very clear	Fairly clear	Fairly unclear	Very unclear
18	If yes, how clear is the policy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					Don't know

Human Rights, Freedom of Information, Data Protection, Equalities Legislation

		<i>Yes</i>	<i>No</i>	<i>Don't know</i>
19	Has the Council begun to integrate the requirements of codes of conduct into other schemes, policies and procedures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Training

		<i>Agree strongly</i>	<i>Tend to agree</i>	<i>Tend to disagree</i>	<i>Disagree strongly</i>	<i>Don't know</i>
20	Appropriate training is given to members on issues of conduct.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Have you been provided with training, advice or a briefing/information on:

		<i>Yes</i>	<i>No</i>	<i>Don't know</i>
21	The Human Rights Act 1998?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22	Freedom of Information Act 2001?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Data Protection Act 1998?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Race Relations (Amendment) Act 2000?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25	Sex Discrimination Act 1975?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26	Disability Discrimination Act 1995?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Conflicts of Interest

Conflicts of Interest						
		Very clear	Fairly clear	Fairly unclear	Very unclear	
27	How clear are you about what a conflict of interest is?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28	How clear are you about the differences between a personal and prejudicial interest?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29	If you are appointed to represent the Council on an external body whose internal rules conflicts with the Council's Code whose prevail?					
		Yes	No	Don't know		
(a)	-- the Council's code?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(b)	-- other organisation's code?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(c)	-- neither?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		Agree strongly	Tend to agree	Tend to disagree	Disagree strongly	Don't know
30	A register is kept in which members are required to record any relevant interests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31	Members are reminded of the need to record such interests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32	Members are reminded of the need to record any hospitality or gifts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33	The hospitality or gifts register is reviewed regularly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34	Must you register an interest in the members' register if?					
		Yes	No	Don't know		
(a)	-- you have been appointed by the Council as a representative to another body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(b)	-- you have been appointed as a manager to another organisation which provides a public service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(c)	-- you are in a management position in a private company?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(d)	-- you are in a management position in a charity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(e)	-- you are a member of a trade union or professional association?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(f)	-- a person has made a payment to you in respect of your election or any other expenses incurred in carrying out your duties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(g)	-- you are a member of a church?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(h)	-- you are a member of a freemasons lodge which does not have charitable status?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(i)	-- you have an interest in a business or land in the Council's area which exceeds the nominal value of £25,000?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(j)	-- you are a partner or paid director of a company which has entered into contracts for goods, services or works with the Council?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(k)	-- you have a beneficial interest in land which is in the area of the Council?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
35	If you have a prejudicial interest in a matter would you:					
		Yes	No	Don't know		
(a)	-- withdraw from the room where the meeting is being held whenever it becomes apparent that the matter is being considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(b)	-- not seek to influence a decision about the matter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(c)	-- do neither?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

PART B

Members and Officers

Code of Conduct - Behaviour and Culture

Leadership

For each statement/question please tick the box that most closely reflects your view.

Overall, members...		Always	Usually	Sometimes	Rarely	Never	Don't know
36	-- are a focus for positive change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37	-- do not interfere in operational issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38	-- listen to the advice of officers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39	-- do not involve officers inappropriately in party political issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40	-- show respect to officers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41	-- show respect to other members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42	-- show respect to people who use Council services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
43	-- treat fairly all users of Council services and do not discriminate unlawfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44	-- treat fairly all officers and do not discriminate unlawfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45	-- treat fairly all other members and do not discriminate unlawfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
46	-- perform their duties with honesty, integrity, impartiality and objectivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47	-- use public funds and Council property and facilities responsibly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any comments?							

Leadership

[illegible]

Do you consider that...		Always	Usually	Sometimes	Rarely	Never	Don't know
51	-- the leader of the Council is a positive role model in terms of ethical behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52	-- the leader of the Council is proactive in promoting the importance of the ethical agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53	-- the chief executive is a positive role model in terms of ethical behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54	-- the chief executive is proactive in promoting the importance of the ethical agenda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55	-- appropriate responsibilities are delegated to lead members and officers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
56	-- the Council's monitoring officer is able to carryout her/his role appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57	-- the Council seeks to meet the meet the needs of its diverse communities (e.g. ethnic minorities, disabled people, disadvantaged people)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58	-- the Council ensures that officers come from diverse backgrounds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
59	-- the Council ensures that staff are appropriately skilled to meet the needs of its diverse communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
60	-- the Council learns from other Councils to ensure that its ethical arrangements are appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any comments?							

Communications

[illegible][illegible]

Communication with the Public

		<i>Agree strongly</i>	<i>Tend to agree</i>	<i>Tend to disagree</i>	<i>Disagree strongly</i>	<i>Don't know</i>
68	The public can easily access the members' code of conduct.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
69	The public can easily access the register of member interests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
70	The public can easily access documents relating to the standards committee (for example, agendas, minutes, background papers).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments?

Relationships

Relationships

		<i>Always</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Rarely</i>	<i>Never</i>	<i>Don't know</i>
71	Appropriate confidences are kept by members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
72	Appropriate confidences are kept by senior officers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
73	Members trust each other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
74	Members and officers trust each other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
75	Members carry out their roles without fear of being bullied or harassed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
76	Officers carry out their roles without fear of being bullied or harassed by members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments?

Accountability

Accountability

[illegible]

Any comments?

Management of Standards

Management of Standards

		<i>Agree strongly</i>	<i>Tend to agree</i>	<i>Tend to disagree</i>	<i>Disagree strongly</i>	<i>Don't know</i>
80	There is a culture in the Council which allows members to challenge decisions without fear of reprisal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
81	There is a culture in the Council which allows officers to challenge member decisions without fear of reprisal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
82	There is a culture in the Council which allows partners to challenge decisions without fear of reprisal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
83	There is a culture in the Council which allows the public to challenge decisions without fear of reprisal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
84	The Council's complaints system is clear and accessible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Overall, members...	Overall, non-members...	Overall, all...
<p>1. I am satisfied with the way the organization is run.</p> <p>2. I am satisfied with the way the organization spends its money.</p> <p>3. I am satisfied with the way the organization provides services.</p> <p>4. I am satisfied with the way the organization communicates with its members.</p> <p>5. I am satisfied with the way the organization interacts with the community.</p>	<p>1. I am satisfied with the way the organization is run.</p> <p>2. I am satisfied with the way the organization spends its money.</p> <p>3. I am satisfied with the way the organization provides services.</p> <p>4. I am satisfied with the way the organization communicates with its members.</p> <p>5. I am satisfied with the way the organization interacts with the community.</p>	<p>1. I am satisfied with the way the organization is run.</p> <p>2. I am satisfied with the way the organization spends its money.</p> <p>3. I am satisfied with the way the organization provides services.</p> <p>4. I am satisfied with the way the organization communicates with its members.</p> <p>5. I am satisfied with the way the organization interacts with the community.</p>

[illegible]

Overall, senior officers

[illegible]

Whistle Blowing

Whistle Blowing

		<i>Always</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Rarely</i>	<i>Never</i>	<i>Don't know</i>
91	The Council's whistle blowing policy is used appropriately.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
92	The Council's whistle blowing policy is used without fear of reprisal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments?

Team Working and Co-operation

Team Working and Co-operation

		<i>Always</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Rarely</i>	<i>Never</i>	<i>Don't know</i>
93	Members work well together to achieve the Council's common goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
94	Members and senior officers work well together to achieve the Council's common goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments?

Partnership Working

Partnership Working

		<i>Always</i>	<i>Usually</i>	<i>Sometimes</i>	<i>Rarely</i>	<i>Never</i>	<i>Don't know</i>
95	The Council works well with voluntary and community groups to achieve the area's common goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
96	The Council works well with statutory partners to achieve the area's common goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
97	The Council has positive working relationships with these partners and the wider community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments?

98

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Finally, could you tell us the following?

No

99

1

1

100

1

7

101

Thank you for taking the time to complete this Survey